

Lewis & Clark Foundation
October 07, 2019, 5:30 p.m.
L&C County Extension Office

In attendance:

Josh McKay	Kara Tangedal	Karyn Hamilton	Janet Cerovski
Catherine McNeil	Sean Meharg	Brent Everson	Claire Downing
Sam Allen	Jay Bodner	Leslie Donahue	

The meeting was called to order by President, Josh McKay at 5:35 p.m. and held in the Lewis and Clark County Extension Office meeting room.

Treasurer's Report was not available and will be given by Catherine McNeil at the next Foundation meeting held November 4, 2019.

Three funding requests were proposed to the foundation; Vanessa Olson asked for \$500.00 to help with travel expenses for coaching at a Shooting Sports Archery event and Lindsey requested \$65.00 for her expenses to attend the "Shindig" in Whitesulfer Springs. Also, Claire Downing requested \$500.00 to help with her travel expenses to the World Leadership Conference held in Korea. She will prepare a report to deliver to the Foundation at the next scheduled meeting. Jay Bodner moved to approve all requests. Karyn Hamilton seconded the motion and it was passed.

A Committee to oversee PR, Fundraising and Capital Campaign will be established and organized at the November Annual Meeting. Members will be asked to participate on this committee including assigning a Chair and new fundraising ideas. Kara suggested establishing a list of prioritized goals including asking outside members to help with fundraising ideas and goal planning. Some suggested goals for the foundation were to create a clear concise mission statement based on our values, helping youth access new projects and attend leadership events and camps. Also, expand membership and outreach to underserved youth in Lewis and Clark County while recruiting adults to serve as leaders.

Nominations for open positions were announced with the following individuals listed as Community Members; Joe Munis, Brent Evenson, Janet Cerovski, Leslie Donahue. Sam Allen is suggested as Council Representative for the Foundation, Claire Downing will continue as Teen Member and Megan Goroski is suggested. Tiffany Clipper is interested in the nomination for Secretary.

Volunteer Appreciation Event scheduled for April will have a sub-committee and members will need to have a written project plan and proposal including budgeted expenses. Kara suggested that we continue to invite the donors and sponsors to the event. The final proposal will be submitted to the Foundation for approval, then the sub-committee can proceed.

Scholarship Committee will assign members at the November Annual Meeting. Scholarship Committee members will be asked to work with Sponsorships and reach out to donors. Kara reported that two scholarships were closing soon and all the information was included on the website.

Josh will continue to update the Sponsorship list and write Annual Letter sent to donors asking for their support of the Foundation. He will have the letter complete and mailed out by October 31, 2019. Janet will create a “to do” list to establish procedures, protocol and follow up for the mailing. Josh will have the letter available to “showcase” during the November Annual Meeting.

Josh requested that an Invitation to attend the November Annual Meeting be posted on Social Media and published in the newsletter. This notice must be made fourteen days prior to the meeting date. The minutes will be reviewed and approved, nominations will be approved, foundation members will focus on internal planning, committee chairs and committee members will be selected, and Josh will have the letter available to “showcase” during the November Annual Meeting.

Monthly meetings will be scheduled for the first Wednesday of every month at 5:30 p.m., except for the January meeting scheduled for January 6, 2020. Meeting will be held in the L&C County Extension Office at the Fairgrounds.

The meeting was adjourned by Josh McKay at 7:20 p.m. The next meeting will be scheduled for November 4, 2019 at 5:30 p.m. in the L&C County Extension Office at the Fairgrounds.

Meeting minutes respectfully submitted by:

Leslie Donahue, Secretary