



The Career Communication Contest is an opportunity for members to practice the skill of applying for a job. The contest involves completing the provided job application, cover letter, resumé and completing an interview. The member selects the type of job they are applying for, but it should be one for which they currently have skills.

Job Application

Students will complete the provided job application, prior to the personal interview. While the application will be generic, 4-H members are to complete the application for their intended job.

Cover Letter

Students should write a cover letter outlining their experiences that would be pertinent to a potential employer.

Resumé

Each contestant will provide a cover letter and resumé. Each participant's resumé and application will be the result of his or her own efforts. If a contestant's materials are found to not be their original work, the contestant will be disqualified from the Career Communication Contest. Participants are encouraged to use examples related to their 4-H experience whenever possible when preparing their resumé.

Job Interview

The interview will be conducted by one to three judges. Questions will pertain to participant's current skill level and the specific job for which they are applying. As this contest simulates an actual job interview, spectators will not be permitted in the interview judging room.

Job Descriptions

Please prepare a resumé for a position of your choice. Life experiences and education should be used to show that you are a good candidate for the selected job. Highlight your 4-H experiences whenever possible.

Length

The job interview may be up to 20 minutes in length. Judges will determine when the interview is finished.

Number of Presenters

This is a contest for individuals.

Questions

Only judges may ask questions.

Attire

Attire and grooming suitable for the specific job interview.

Other

Contestants are encouraged to research career communications, including resumé and cover letter writing and interviewing skill. Career exploration and knowledge should be part of the research.

